

## SHREWSBURY PUBLIC SCHOOLS

100 Maple Avenue  
Shrewsbury, MA 01545

### APPLICATION FOR SUBSTITUTE TEACHING

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Name: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Street: \_\_\_\_\_ Telephone #1: \_\_\_\_\_

Telephone #2: \_\_\_\_\_

City | Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Social Security # \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Certification # \_\_\_\_\_

Area of Certification: \_\_\_\_\_

Emergency Contact Person & Phone #: \_\_\_\_\_

Check Position Desired:

\_\_\_\_\_ Grades 9-12 Subject Areas Preferred: \_\_\_\_\_

\_\_\_\_\_ Grades 7 – 8 \_\_\_\_\_

\_\_\_\_\_ Grades 5 - 6 \_\_\_\_\_

\_\_\_\_\_ Grades K – 4 \_\_\_\_\_

Days & Times Available: \_\_\_\_\_

#### Educational Preparation

Name & Location

Dates of Attendance

Degree & Date of Degree

Undergraduate College: \_\_\_\_\_

Graduate Schools: \_\_\_\_\_

#### Work Volunteer Experience

Name & Location

Position

Dates

1 \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

2 \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

3 \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

4 \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Please submit application, resume, certification, and three references to the Superintendent's Office. Employment is pending a successful CORI Check to the satisfaction of the Shrewsbury Public Schools.

**\*Expectations of a Substitute Teacher:** *Not to leave a classroom unattended; to present a professional appearance & maintain good personal hygiene; not to use cell phones in the class room; to follow the lesson plan provided; keep order in the classroom; to remain with your assigned class until the end of the day when all students have been dismissed.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

SPS is an affirmative action employer, ensuring that its programs and facilities are accessible to the public. We do not discriminate on the basis of age, color, disability, national origin, religion, race, sex or sexual orientation.